

Community Service Grant Program

- ▶ The **Community Service Grant Program** is a competitive funding process to provide supportive services primarily to youth and to homeless and special needs populations which include:
 - ▶ Persons with HIV/AIDS
 - ▶ Mental illness
 - ▶ The elderly
 - ▶ Chronic substance abusers
 - ▶ Persons with developmental and physical disabilities
 - ▶ Victims of domestic violence.



CSG Eligible Activities

- ▶ There are two eligible CSG activities: Public Service Activities & Public Facility Improvements.
- ▶ **Public Service** activities include the following:
 - ▶ Child Care
 - ▶ Health Care
 - ▶ Job Training
 - ▶ Education Programs
 - ▶ Services for Seniors



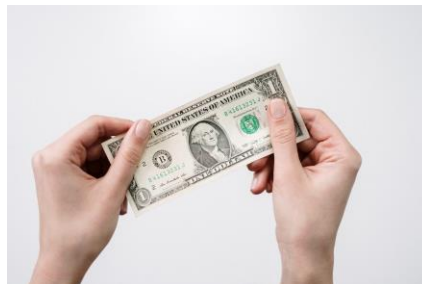
CSG Eligible Activities

- ▶ Additional Public Services activities:
 - ▶ Services for persons with mental, emotional, developmental and physical disabilities
 - ▶ Recreation Programs
 - ▶ Public safety services including crime prevention
 - ▶ Services for homeless persons
 - ▶ Drug abuse counseling and treatment
 - ▶ Services for persons living with AIDS



CSG Eligible Activities

- ▶ **Public Services** costs include:
 - ▶ Paying for costs for salaries, supplies, equipment and materials for public service activities.
 - ▶ Paying for cost of operating that portion of a facility in which the service is located.



CSG Eligible Activities

- ▶ **Public Facilities** are facilities owned by a nonprofit organization that are operated to be open to the general public. (Examples include shelters for the homeless & group homes for special needs populations)
- ▶ **Public Facility Improvement** costs include:
 - ▶ Acquisition, Construction, Reconstruction, or Rehabilitation of facilities.



CSG Ineligible Activities

- ▶ Acquisition, construction or operation of permanent housing
- ▶ Maintenance costs of a public facility
- ▶ General government expenses
- ▶ Political activities
- ▶ Purchase of furnishing & personal property not a part of a public service activity



CSG Eligible Participants

- ▶ Project participants are limited to youth from primarily low and moderate-income households and persons who are members of homeless and special needs populations.
- ▶ Certain special groups are assumed to meet low & moderate-income criteria.



CSG Eligible Participants

- ▶ The special groups assumed to meet low & moderate-income criteria include:
 - ▶ Homeless
 - ▶ Abused children
 - ▶ Battered Spouses
 - ▶ Severely disabled (physical, mental, & developmental)
 - ▶ Elderly Persons
 - ▶ Illiterate adults
 - ▶ Persons living with AIDS



CSG Eligible Applicants

- ▶ Must meet HUD eligibility requirements including:
 - ▶ Active private nonprofit corporation organized under state law
 - ▶ 501 (C) (3) status from IRS
 - ▶ No part of its earning inure to the benefit of any member, founder, contributor, etc.
 - ▶ Has an active, volunteer board
 - ▶ A certificate of existence from the State
 - ▶ Has an acceptable, functioning accounting system

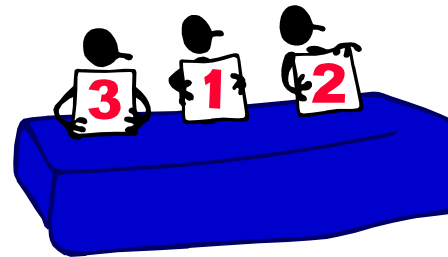


CSG Guidelines

- ▶ Grants for Public Service activities are limited to \$25,000 a year for two (2) years.
- ▶ Grants for Public Facility Improvements are limited to a one-time grant of \$50,000.
- ▶ No agency will be awarded more than \$50,000 in CSG funds for the FY 24-25 period.

Rating & Ranking

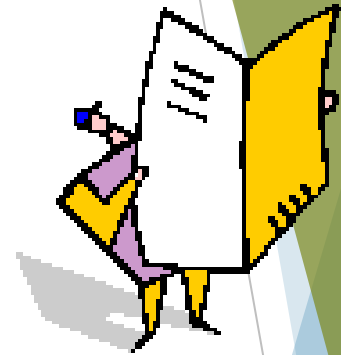
- ▶ Committee members will rate and rank all eligible applications.
- ▶ The points awarded for the rating factors total 100.
- ▶ Rating & Ranking Criteria:
 - ▶ Applicant capacity (20pts)
 - ▶ Project quality (20pts)
 - ▶ Need for Project (30pts)
 - ▶ Operational Feasibility (30pts)



Completing Application

▶ Key Issues

- ▶ Read the guidelines and the entire application before answering any questions
- ▶ Complete the Project Information
 - ▶ Answer all questions completely
 - ▶ Please put N/A for the questions that do not apply



Required Budgets

- ▶ Agency Revenue & Expenditures Budget
- ▶ Program Budget
- ▶ Program Budget Justification



Applicant's Program Budget

▶ Key Issues

- ▶ Check your math
- ▶ Only request funds for what is needed for the project
- ▶ Please place your expenses in the correct category



Applicant's Budget Justification

- ▶ Definition - A budget justification gives a detailed break down of the requested expenses
- ▶ Key Issues
 - ▶ Please justify **ALL** of your expenses.
 - ▶ If you do not supply us with a program budget and budget justification, then your application will be rejected



CSG Application Deadline

Applications must be submitted
electronically:

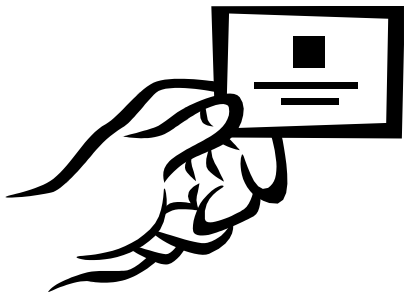
Electronic Application links found on the HCD page
from www.memphistn.gov. Click “funding
opportunities.”

**January 31, 2023 at 4:00 p.m. via electronic
submission portal.**



Community Service Grant Program

- ▶ Approximate amount of CSG funds
 - ▶ FY24-FY25
 - ▶ \$600,000.00



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